



# **Parental Involvement Policy**

**Written by Vice-Chairman of the Governing Body**

**September 2009**

**Agreed November 2009**

**Revised January 2017**

# **Durand Primary School**

## **Parental Involvement Policy**

### **Introduction**

All parents and carers are equally valued as part of our school community. Children's learning is improved when we work in partnership with their parents or carers, and their wider family. We therefore believe in close cooperation with all families, and in regular consultation between the home and the school.

### **Aims**

Our aims through parental involvement are:

- to enhance the learning experiences of all pupils;
- to encourage parents and carers to be involved in the children's learning;
- to provide a partnership between home and school, seeking to ensure that families feel welcome and valued;
- to ensure that maximum use is made of all these adults' skills to enrich learning opportunities.

### **Involvement in the life of the school**

School is open to parents and carers at all reasonable times.

Families are invited to regular events, activities and celebrations that are organised by the school or the Parent Staff Association (PSA). These occasions provide an opportunity to celebrate success, and a public viewing for a lot of the pupils' work.

Regular newsletters, message and letters are sent via Schoop, and each family should receive a copy of the School Handbook, all of which can also be found on the school website. Hard copies are available outside the school office and some are on view in the external noticeboards.

Parents can view written information on the school website [www.durand.wales](http://www.durand.wales).

### **Involvement in children's learning**

Parents and carers can talk with teachers before and after school on an informal basis where possible.

Appointments to see a teacher, Deputy Headteacher or the Headteacher can be made through the school office.

There are opportunities for parents to have a formal discussion with their child(ren)'s teacher during parental consultation held in the Autumn and Spring terms. Teachers value these opportunities to celebrate successes, review learning targets and listen to parental views.

An annual report on each child's academic and personal development is made available in the Summer term. An acknowledgement slip is attached allowing both parent and pupil to comment, and parents may request a meeting with the teacher to discuss the contents of the report.

Policy documents, schemes of work and National Curriculum guidance are readily available for parents and carers to view.

Homework can be found in your child's homework folder. We value parental support regarding the completion of these tasks, many of which contain guidance for helpers.

National Curriculum assessments as well as records of progress and achievement are also readily available, as appropriate, for each child.

Parents and carers are invited to our regular class assemblies and showcases, when children have the opportunity to share their learning.

## **Types of help at school**

Each year, through a letter from the Deputy Headteacher, we invite parents and carers to help.

Parents and carers are invited to help on a regular basis with groups and activities in class (e.g. listening to children read, or helping with practical activities).

Parents and carers offer valued support when they respond to invitations to accompany school groups on educational visits, including, in some instances, assisting with transport arrangements.

Parents and carers are invited, where possible, to visit classes and groups of children to give talks or demonstrations on areas of interest in which they are experts.

Occasionally the governors will seek parents, elected by other parents, to serve on the governing body. Parent governors represent the views of parents.

We value the work of the Parent Staff Association. This body of parents and school staff works voluntarily to raise money for the school.

## **Organisational arrangements**

It is necessary to organise a personal background check with the DBS (Disclosure Barring Service) on any person who will be in contact with children in school.

Insurance cover will be organised regarding parents' and carers' work at school, but those involved in transporting children in private vehicles will have to have appropriate business insurance.

All helpers are asked to sign in and sign out of school when visiting, for security reasons.

All helpers working with children in class are asked to check with the teacher the purpose and details of the activity.

All helpers are asked to inform the school, in advance if possible, should they be unable to attend school at a prearranged time.

All helpers will be reminded of the confidential nature of their work in school.

## **Consultation**

Our home-school agreement, signed by pupils, parents and the school, details the responsibilities and expectations of all parties.

The school will make every effort to consult parents and carers, both formally and informally, about their views on school life, children's learning and new initiatives.

Parents or carers are asked to keep the school fully informed about any relevant issues with regard to their child, so that the school can make all reasonable efforts to meet the requirements of that child.

The school values regular feedback, and will make every effort within reason to act on parents' and carers' views.

Teachers can be approached informally before and after school, and will always take careful account of any information forwarded to them.

Periodically the school will seek parental views more formally, through an annual survey, or a questionnaire on a particular theme.

The Governing Body publishes its Annual Report to Parents each year.

Also, if desired by a sufficient number, the Governing Body will hold an annual meeting at which issues of interest and concern relating to the Annual Report can be raised by parents and carers.

After an Estyn inspection parents and carers will receive a summary of the findings, and they will be sent a summary of the action plan written in response to the report in due course.

### **Monitoring and review**

The Headteacher and Deputy Headteacher will monitor the implementation of this policy.

This policy will be reviewed in two years, or earlier if necessary.

**Headteacher:**

**Chair of Governors:**

**Date:**